

název pozice: **Internal Auditor/ Junior**

lokality: Praha

o pozici: **Job description:**

- Conduct the assessment of internal control over financial reporting (commonly known as SOX Compliances) and reportings.
- Assist in all related SOX activities.
- Assist in standardization and improvement SOX documentation and activities.
- Audit project in Europe Region (from organization up to site audit) and assist in all related activities.
- Assist in other missions (Ad HOC project) related to department from time to time.
- Possible business trips.

Requirements:

- Knowledge of principal of auditing.
- Teamwork capability.
- Analytical skills.
- Professional knowledge of MS Office (especially in Excel).
- Financial and accounting knowledge.
- Professional knowledge of Control and Governance.
- Fluent English (write, read and speak is a must).
- Communication skills with all levels.
- Time management skills.
- Problem solving skills.

We offer:

- Flexible working hours.
- 5 weeks of vacation.
- Sick days (5 days a year).
- Catering allowance.
- Every month contribution to account in Benefit.cz system (Cafeteria system).
- Pension insurance contribution.
- Opportunities for education and systematic development.
- Drinks at the workplace for free.

mzda: 45 000 - 55 000 CZK

Kontakt na konzultanta:

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